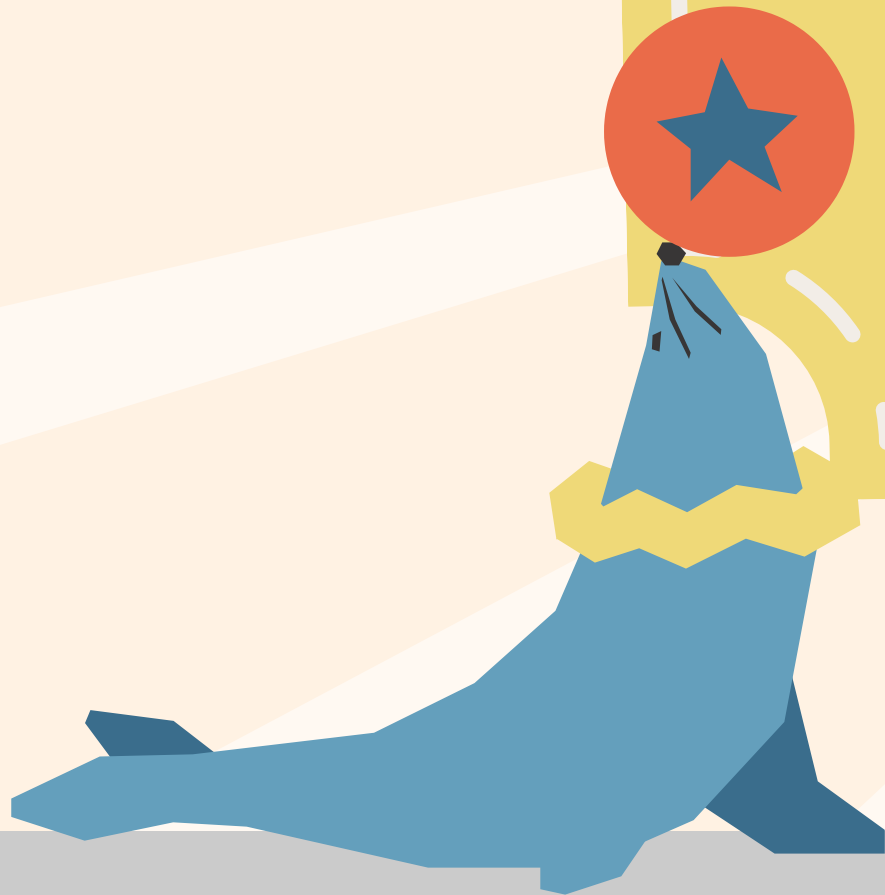


Hosted by: Beta Kappa

★ How-to Guide ★

**MOUNTAIN EAST  
PROVINCE**



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# Brothers, Welcome from Beta Kappa Regent

My name is Kayleigh Moyer and I am the Regent of Beta Kappa. I am honored to welcome all to Pittsburgh for this year's Spring Mountain East Province. I hope yinz are excited for an enriching weekend full of fun, professional growth, and of course – Brotherhood.

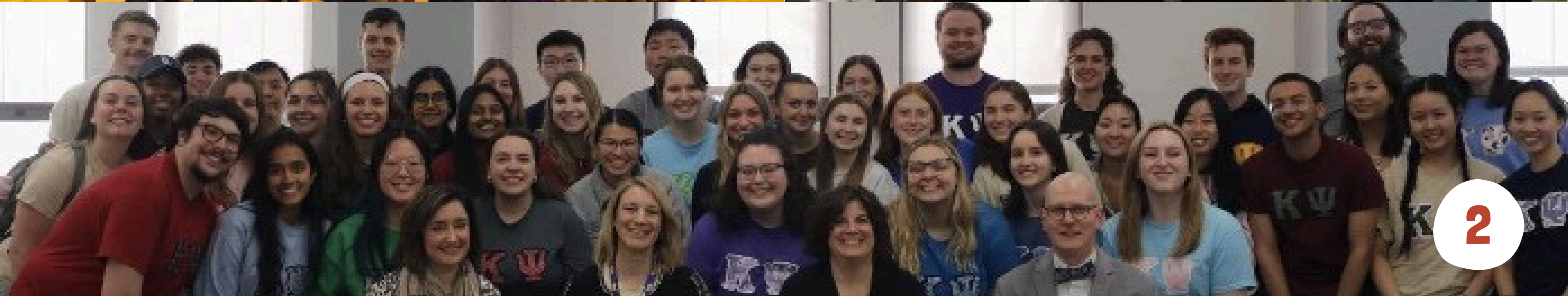
Known as the “Steel City,” Pittsburgh is built on resilience, community, and pride. From its 446 bridges to its skyline framed by three rivers, Pittsburgh is a place where history and progress stand side by side, and we are honored to have you experience it with us.

While you are here, we hope you will take time to explore some of the city’s highlights. Ride the historic incline up to Mount Washington for one of the most breathtaking skyline views in the country, or stroll through the vibrant downtown for local eats and unique shops. If you love the arts, the Carnegie Museums of Pittsburgh offer everything from fine art to natural history, showcasing the creativity and curiosity that define our community located in Oakland.

We hope your time here is filled with meaningful conversations, new connections, and memorable moments with Pittsburgh. On behalf of our chapter, welcome to the 412! We are so glad you are here! Please reach out to any of us with questions as we hope to make you feel at home!

Proud to Be Your Brother,  
**Kayleigh Moyer**  
**Regent, Kappa Psi Beta Kappa Chapter**

# ★ PICTURES OF BETA KAPPA ★



# ★ Welcome to the Carnival ★

Brothers,

Step right up and welcome to Pittsburgh, Pennsylvania, for the Spring 2026 Mountain East Province Assembly, proudly hosted by the Beta Kappa chapter! This weekend, the Mountain East Province becomes a true Carnival of Brotherhood, packed with fun, learning, and connections with Brothers from far and wide.

Get ready for a whirlwind of experiences from business sessions and a Robert's Rules of Order Overview to Chapter Sales and Raffles, there's something for every Brother. The workshops, The Blueprint for Pharmacy Organization Success and Decentering Your Experience, offer practical skills to take back to your collegiate chapters, and the Continuing Education presentation, Sticky Staph: Managing Persistent MSSA, will expand your clinical knowledge.

Celebrate and connect at our Viva Los Tacos social, Graduate Brother Reception, or Banquet where good food and great company meet. Take advantage of networking, mentorship, and fun to create lasting memories!

Review your packet for the agenda, local Pittsburgh highlights, important dates and deadlines, and get ready for a weekend full of camaraderie, learning, and Carnival fun!

Proud to Be Your Brother,

**Mary Jane (MJ) Braham**  
**Satrap, Kappa Psi Mount East Province**

# ★ MOUNTAIN EAST PROVINCE ★ EXECUTIVE COMMITTEE

**SATRAP: MJ BRAHAM**

**VICE SATRAP: DYLAN MARTIN**

**SECRETARY: CAM TILSON**

**TREASURER: ANTHONY GATTO**

**CHAPLAIN: CAITLIN HOGAN**

**HISTORIAN: LISA JUN**

**PARLIAMENTARIAN: EVAN WLAKER**

**WEBMASTER: GINO GRANESE**

**IMMEDIATE PAST SATRAP: MICHAEL AMATO**

**SUPERVISOR: BECCA MOUSSEAU**

**ASSISTANT SUPERVISOR: MEGAN COLVIN**

**GCC DELEGATE: SAVANNAH ROSS**

**ALTERNATE GCC DELEGATE: VERONICA LEE**





# ★ ROUNDIN' UP THE BASICS ★



## **PROVINCES**

- Atlantic Province
- Great Lakes Province
- Gulf Coast Province
- Mid-America Province
- Mountain East Province
- Northeast Province
- Northern Plains Province
- Northwest Province
- Pacific West Province
- Southeast Province
- Southwest Province

## **INTERNATIONAL OFFICERS**

- Grand Regent: Chris Miller
- Grand Vice Regent: Joe Nardolillo
- Grand Counselor: Saswat Kabisatpathy
- Grand Historian: Kelsey Johnson
- Grand Ritualist: Bethany Chmil
- Graduate Member-at-Large: Patrick Hryshko
- Collegiate Member-at-Large: Katie Kreusel
- Immediate Past Grand Regent: Jason Milton
- Executive Director: Christy Askew



# ★ ROUNDIN' UP THE BASICS ★



## **MEP Collegiate Chapters**

- Sigma  $\Sigma$  - University of Maryland Baltimore
- Beta Eta BH - West Virginia University
- Beta Kappa BK - University of Pittsburgh
- Delta Epsilon  $\Delta E$  - Duquesne University
- Delta Xi  $\Delta X$  - Shenandoah University
- Epsilon Nu EN - University of Maryland Eastern Shore
- Zeta Kappa ZK - Marshall University

## **MEP GRADUATE CHAPTERS**

- Buffalo Graduate
- District of Columbia Graduate
- Maryland Graduate
- Northern Virginia Graduate
- Pittsburgh Graduate
- West Virginia Graduate

# YOUR TICKET TO A SUCCESSFUL CARNIVAL

1. DON'T BE A STRANGER, SMILE AND BE WELCOMING TO ALL BROTHERS
2. SHOW OFF YOUR KAPPA PSI COLORS AND LETTERS WITH PRIDE
3. MOSEY OUTSIDE OF YOUR COMFORT ZONE TO MEET SOME NEW COMPADRES! FEEL FREE TO CONNECT ON SOCIAL MEDIA (FACEBOOK, SNAPCHAT, INSTAGRAM, LINKEDIN, ETC).
4. DON'T GET LOST ON THE TRAIL: ASK QUESTIONS IF YOU ARE CONFUSED OR NEED CLARIFICATION, ESPECIALLY DURING BUSINESS SESSIONS
5. ACTIVELY PARTICIPATE - GET INVOLVED IN DISCUSSIONS AND ACTIVITIES
6. DON'T BE AN OLD MULE: KEEP AN OPEN MIND AND EMBRACE NEW IDEAS
7. ARRIVE TO SESSIONS ON-TIME AND MAINTAIN PROFESSIONALISM.
8. HAVE FUN, BE SAFE, AND BE YOURSELF!
9. WHEN YOU GET BACK HOME, SHARE THE KNOWLEDGE YOU'VE GAINED TO THE REST OF YOUR CHAPTER!
10. FILL OUT THE POST-PROVINCE SURVEY SO THAT WE CAN IMPROVE FOR NEXT SEMESTER



# ★ MESSAGE FROM SUPERVISORS ★

Your Province Supervisor Becca Mousseau and Assistant Supervisor Megan Colvin can help answer any questions that you have about Risk Management!

Please be sure to review our policies and follow them at province assembly and in general to help protect the future of our Fraternity.

Contact Information:

Becca Mousseau: [becca.chemie@gmail.com](mailto:becca.chemie@gmail.com)

Megan Colvin: [mjcolvin044@gmail.com](mailto:mjcolvin044@gmail.com)

# 62<sup>ND</sup> GRAND COUNCIL CONVENTION



**WHEN: JULY 29<sup>TH</sup> - AUGUST 2<sup>ND</sup>**

**WHERE: HYATT REGENCY DALLAS, TX**

GCC is a great opportunity to meet brothers from other chapters and provinces. We'd love to have a large **MEP** presence in Dallas this summer, so start your chapter fundraisers now! Sign up for the [International Google Group](#) so you don't miss any important updates about GCC. Hope to see you there!

# Robert's Rules Review



Who is Robert and why do his rules matter?  
Henry Martyn Robert was an American Soldier who first published these rules in 1876.

Robert's Rules of Order are a guide for running meetings and making decisions as a group.

The rules allow for everyone's voice to be heard.

The rules provides structure and efficiency.

The Chair: Keeps discussion on topic and fair, and usually does not participate in voting.

Quorum: Minimum number of members needed to be present in order to conduct business.

2/3 for elections  
1/2 for meetings

Voting: By voice, counted standing, hand, or ballot vote

## General Format

1. Main Motion
2. Second
3. Debate
4. Vote

## REMEMBER!

1. Address the Chair
2. Debate issues, not personalities
3. Use roles instead of names
4. Be courteous and respectful

## If you want to...

- Make a motion...
- Second a motion...
- Amend a motion...
- Postpone discussion...
- Commit/Refer (to a committee)...
- Limit debate...
- Extend debate...
- Close debate...
- Recess...
- Raise a question of privilege...
- Adjourn/Close a meeting...
- Point out when a rule is broken...
- Request more information...
- Clarify parliamentary rules...
- Ask for a vote by actual count...
- Vote by acclamation...

## Say...

- "I move that..."
- "Second!"
- Amend a motion...
- "I move that the motion be postpone to..."
- "I move that the motion be referred to..."
- "I move that the debate be limited to x minutes."
- "I move to extend the debate by x minutes."
- "I move the previous question/to close the floor."
- I move to recess for x minutes."
- i.e. "Point of privilege! It's too loud, and I can't hear."
- "I move that we adjourn."
- "Point of order."
- "Point of information."
- "Point of parliamentary inquiry."
- "I call for a division of the house."
- "I move to vote by acclamation."

# ★ AGENDA ★

## 6:00 P.M. – 7:00 P.M. REGISTRATION – EVEN HOTEL PITTSBURGH DOWNTOWN

425 Forbes Ave,  
Pittsburgh, PA 15219

Self parking is available at the hotel for \$29 per night

## 7:00 P.M. FRIDAY SOCIAL – VIVA LOS TACOS

*Estimated drive time from the hotel: 12 minutes*

**Viva Los Tacos**  
3901 Forbes Ave,  
Pittsburgh, PA 15213

## 8:00 A.M. – 9:00 A.M. BREAKFAST, REGISTRATION, AND NETWORKING – UNIVERSITY OF PITTSBURGH POSVAR HALL

*Estimated drive time from hotel: 9 minutes*

230 S Bouquet St,  
Pittsburgh, PA 15213

## 8:15 A.M. – 8:45 A.M. ROBERTS RULES OF ORDER OVERVIEW – UNIVERSITY OF PITTSBURGH POSVAR HALL ROOM 1500

## 8:55 A.M. SEATING OF THE ASSEMBLY – UNIVERSITY OF PITTSBURGH POSVAR HALL ROOM 1500

Delegates should be seated at this time

## 9:00 A.M. SATURDAY MORNING BUSINESS SESSION –

*Attire: Kappa Psi Casual*

**\*BREAK FOR MINI MEETINGS AND PRESENTATIONS.**

**\*LUNCH CAN BE TAKEN AT ANY TIME BETWEEN 11:00 A.M. TO 1:50 P.M.**



## WORKSHOPS – UNIVERSITY OF PITTSBURGH POSVAR HALL ROOM 5201

- 11:00 A.M. – 11:30 A.M. – THE BLUEPRINT FOR PHARMACY ORGANIZATION SUCCESS

*Presented by: Beta Kappa Brothers*

- 11:30 A.M. – 12:00 P.M. – DECENTERING YOUR EXPERIENCE

*Presented by: Beta Kappa Brothers*

## 11:30 A.M. – 1:45 P.M. CHAPTER SALES AND RAFFLES – UNIVERSITY OF PITTSBURGH POSVAR HALL ROOM 5201

## CE PRESENTATION – UNIVERSITY OF PITTSBURGH POSVAR HALL ROOM 3415

- 1:00 P.M. – 1:50 P.M. – STICKY STAPH: MANAGING PERSISTENT MSSA

*Presented by Dr. Grace Nielsen, PharmD – PGY1 Acute Care Pharmacy Resident –  
WVU Medicine – WVU Hospitals*

## 2:00 P.M. SEATING OF THE ASSEMBLY – U NIVERSITY OF PITTSBURGH POSVAR HALL ROOM 1500

Delegates should be seated at this time

## 2:10 P.M.–4:00 P.M SATURDAY AFTERNOON BUSINESS SESSION –

*Attire: Kappa Psi Casual*

## 7:15 P.M.–8:00 P.M. – ORGANIZED PICTURES – O’HARA STUDENT CENTER

*Attire is semi-formal*

*Estimated drive time from hotel: 10 minutes*

4024 O’Hara St,  
Pittsburgh, PA 15213

## 8:00 P.M.– 10:00 P.M. BANQUET – O’HARA STUDENT CENTER

*Attire is semi-formal*



# Important Dates, Deadlines, and Information

**May 15, 2026:** IRS Form 990 Submission Due (for most chapters)

**June 1, 2026:** Verify and Update Collegiate Roster in Portal, Verify Roster in Portal

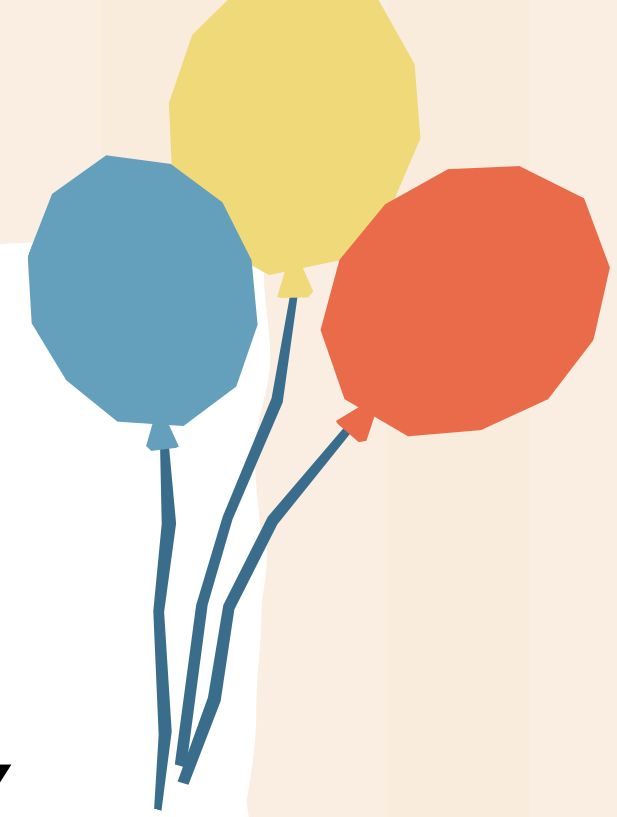
**July 1, 2026:** MASK Submissions Due

**July 29–August 2, 2026:** 62nd Grand Council Convention at Dallas, TX

- Once elections are held at your respective chapter, update the MEP Contact sheet
- After graduation, update roster information in the Kappa Psi Portal
- Complete and prepare for your 1-2 minute presentation during Chapter Reports
- Chapter Sale Items – Send pictures of your merch to MEP Historian (mep.historian@gmail.com) so that we can help you advertise!
- Submit photos for the banquet slideshow **HERE**
- Review the Mountain East Province Local Ordinances and submit proposals for amendments as you see necessary.
- **Legislative Proposal Form**
- **Resolutions Submissions Form**



# ★ **GUIDE TO PITTSBURGH** ★



- **THE SPECKLED EGG**
- **SIENNA MERCATO**
- **HEMINGWAY'S CAFE**
- **HAFBRAUSHAUS**
- **NOODLEHEAD**
- **RITUAL HOUSE**
- **SHADY GROVE**
- **KIIN LAO**
- **BENNY FIERO'S**

- **DUQUESNE INCLINE**
- **PHIPPS CONSERVATORY**
- **CARNEGIE MUSEUM OF ART AND NATURAL HISTORY**
- **ANDY WARHOL MUSEUM**
- **POINT STATE PARK**
- **MATTRESS FACTORY**
- **HEINZ HISTORY CENTER**
- **FRICK PARK**



# PARKING

MORE DETAILED INFORMATION WILL BE IN YOUR INBOX!

